



2023 Wisconsin Highland Games
September 2-3, 2023
 Waukesha County Expo Center
 1000 Northview Road
 Waukesha, WI 53188

Wisconsin Scottish Inc.

MERCHANDISE VENDOR SITE RESERVATION FORM

PLEASE PRINT LEGIBLY:

Vendor Name: _____

Owner/Proprietor Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Home/Business Phone: _____ Cell Phone: _____

E-mail: _____ Fax Number: _____

Description of goods sold: _____

SITE RESERVATION PREFERENCES: INSIDE BUILDING: _____ OUTSIDE: _____

The following rental rates are for vendors of Celtic merchandise:

Size	Quantity	Price	=	Total	Included Admission
10 x 10	_____	\$250	=	_____	2 Wristbands/2 Parking
10 x 20	_____	\$350	=	_____	3 Wristbands/3 Parking
10 x 30	_____	\$400	=	_____	4 Wristbands/4 Parking
20 x 20	_____	\$450	=	_____	4 Wristbands/4 Parking
20 x 30	_____	\$500	=	_____	5 Wristbands/5 Parking
Chairs	_____	\$5.00	=	_____	
8 ft. Tables	_____	\$25.00	=	_____	
Electrical	_____	\$60.00	=	_____	

All alcohol sales are controlled by the Waukesha Expo Center. There are no carry ins or sales/sampling of alcohol products.

VENDORS ARE PROHIBITED FROM SELLING OR PRODUCT SAMPLING ANY FOOD OR NON-ALCOHOL BEVERAGE PRODUCTS WITHOUT WRITTEN PERMIT FROM EXPO CENTER.

CONTACT EXPO MANGER BY AUGUST 1, 2023 TO REQUEST PERMISSION FOR PACKAGED FOOD/BEVERAGE SALES OR SAMPLING: 262-548-7202. waukeshaexpo@waukeshacounty.gov

RV CAMPING: On Site RV camping is available for \$45 per night with electrical and water hook-ups. Showers on site.

Number of RV Sites: _____ x \$45 x number of Nights _____ = _____

Arrival Date: _____ Departure Date: _____

Preferred electrical hook up: 20 Amp 30 Amp 50 Amp (no guarantee of amperage)

ADDITIONAL STAFF PASSES:

Each vendor receives a set amount of admission and parking passes based on size of space. Additional passes may be purchased in advance (must be purchased by **Aug. 15**) at the following rates:

Daily Pass: \$10 x _____ Quantity = \$_____ Total

TOTAL CHARGES:

Site and Equipment Charges: \$_____

RV Camping Charges: \$_____

Additional Staff Passes: \$_____

Plus Late Fee or Minus Early Bird Fee: \$_____

TOTAL ENCLOSED: \$_____

There is a \$50 Early Bird Discount for reservations & payment made before **July 15, 2023.**

There is a \$100 Late Fee for applications received after **August 15, 2023...no exceptions, no excuses!**

Make all checks payable to Wisconsin Scottish Inc.

Mail to: **WISCONSIN SCOTTISH
P.O. Box 270292
West Allis, WI 53227**

Contact: **wisconsinsscottishvendors@gmail.com**

SPECIAL REQUESTS: _____

EVENT INFORMATION:

On Site Contact: _____ Cell Phone: _____

Move In: Vendors must check in at Arena Building Door 3 for site location and vendor packet.

Vendors may move in on Friday Sept. 1st from 9 am to 5 pm. NO MOVE IN AFTER 5 PM on Friday because event is open to the public at that time and the Opening Ceremony will be taking place. No Exceptions. All vehicles must be out of the vendor area and in a designated parking spot by 5 p.m.

Move in on Saturday September 2nd from 7 a.m. – 9.a.m. All Vehicles off grounds by 8:45 a.m.

Vehicles are not allowed to be kept at vendor tent during the event. They must be parked in designated parking lot. Vendors are not allowed to sleep in their merchandise tent.

Move Out:

Vehicles are not allowed to enter the grounds for move out on Sunday until after 5:30 p.m. The pub tent will be open until after 9 pm, so great care must be taken when driving to your vendor area.

EVENT HOURS:

Friday: Opening Ceremony and Concert	5 pm – 10 pm
Saturday: 9 am – 6 pm	Pub tent open until 10 pm
Sunday: 10 am – 5 pm	Pub tent open until 9 pm

Would you like to donate merchandise or a gift certificate to our silent auction, it is tax deductible.

YES Not this year.

HOTEL INFORMATION: We have 2 host hotels this year. We ask that you book your rooms under our room block because we will get credit for each room booked toward our hotel bills for hosting judges. The blocks are as follows:

HOST HOTEL INFORMATION: CUTOFF DATES FOR DISCOUNT 8/16/2023

Wildwood Lodge: \$98 Standard Room 262-506-2000, Use: WISCONSIN HIGHLAND GAMES BLOCK

Holiday Inn: \$105 Standard Room 262-506-6300, Use: WISCONSIN HIGHLAND GAMES BLOCK