

Wisconsin Scottish Inc.

**2024 Wisconsin Highland Games**

**August 31 - September 1, 2024**

Waukesha County Expo Center

1000 Northview Road

Waukesha, WI 53188

**MERCHANDISE VENDOR SITE RESERVATION FORM**

**PLEASE PRINT LEGIBLY:**

 Business Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Owner/Proprietor Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Street Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_\_ Zip Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Home/Business Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Description of goods sold: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 SITE RESERVATION PREFERENCES: INSIDE BUILDING: \_\_\_\_\_\_\_\_\_ OUTSIDE: \_\_\_\_\_\_\_\_

**The following rental rates are for vendors of Celtic merchandise:**

 Size Quantity Price Total Included Admission – Free Parking

 10 x 10 \_\_\_\_\_\_\_ $250 = \_\_\_\_\_\_\_\_\_\_\_\_ 2 Wristbands/1 Gate 3 Pass

 10 x 20 \_\_\_\_\_\_\_ $350 = \_\_\_\_\_\_\_\_\_\_\_\_ 3 Wristbands/1 Gate 3 Pass

 10 x 30 \_\_\_\_\_\_\_ $400 = \_\_\_\_\_\_\_\_\_\_\_\_ 4 Wristbands/1 Gate 3 Pass

 20 x 20 \_\_\_\_\_\_\_ $450 = \_\_\_\_\_\_\_\_\_\_\_\_ 4 Wristbands/1 Gate 3 Pass

 20 x 30 \_\_\_\_\_\_\_ $500 = \_\_\_\_\_\_\_\_\_\_\_\_ 5 Wristbands/1 Gate 3 Pass

 Chairs \_\_\_\_\_\_\_ $5.00 = \_\_\_\_\_\_\_\_\_\_\_\_ $10 If you order at the games

 8 ft. Tables \_\_\_\_\_\_\_ $25.00 = \_\_\_\_\_\_\_\_\_\_\_\_ $40 If you order at the games

 Electrical \_\_\_\_\_\_\_ $60.00 = \_\_\_\_\_\_\_\_\_\_\_\_ $75 If you order at the games

**RV CAMPING:** On Site RV camping is available for $45 per night with electrical and water hook-ups.Showers on site.

 Number of RV Sites: \_\_\_\_\_\_\_\_ x $45 x number of Nights \_\_\_\_\_\_\_\_\_ = \_\_\_\_\_\_\_\_\_\_\_

 Arrival Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Departure Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Preferred electrical hook up: 20 Amp 30 Amp 50 Amp (no guarantee of amperage)

**ADDITIONAL STAFF PASSES:**

 Each vendor receives a set amount of admission and parking passes based on size of space. Additional passes **may be purchased in advance (must be purchased by Aug. 15)** at the following rates:

 Daily Pass: $10 x \_\_\_\_\_\_\_ Quantity = $\_\_\_\_\_\_\_\_\_\_\_\_\_ Total

**TOTAL CHARGES:**

 Site and Equipment Charges: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 RV Camping Charges: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Additional Staff Passes: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Plus Late Fee or Minus Early Bird Fee: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

  **TOTAL ENCLOSED: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**There is a $50 Early Bird Discount for reservations & payment made before June 30, 2024.**

**There is a $100 Late Fee for applications received after August 1, 2024…no exceptions, no excuses!**

**Make all checks payable to Wisconsin Scottish Inc. or request a PayPal invoice.**

# Mail to: WISCONSIN SCOTTISH

 P.O. Box 270292

West Allis, WI 53227

# Contact: wisconsinscottishvendors@gmail.com

**SPECIAL REQUESTS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EVENT INFORMATION:**

 On Site Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Move In: Vendors must check in at Arena Building Door 3 for site location and vendor packet.**

**Vendors may move in on Friday August 30 from 9 am to 5 pm.** **NO MOVE IN AFTER 5 PM on Friday because the event is open to the public at that time and the Opening Ceremony will be taking place.** No Exceptions. All vehicles must be out of the vendor area and in a designated parking spot by 5 p.m.

Move in on Saturday August 31 from 7 a.m. – 9.a.m. All Vehicles off grounds by 8:45 a.m.

Vehicles are not allowed to be kept at vendor tent during the event. They must be parked in designated parking lot. Vendors are not allowed to sleep in their merchandise tent.

**Move Out:**

Vehicles are not allowed to enter the grounds for move out on Sunday until after 5:30 p.m. The pub tent will be open until after 9 pm, so great care must be taken when driving to your vendor area.

**EVENT HOURS:**

 Friday: Opening Ceremony and Concert 5 pm – 10 pm

 Saturday: 9 am – 6 pm Pub tent open until 10 pm

 Sunday: 10 am – 5 pm Pub tent open until 9 pm

**MERCHANDISE VENDORS ARE PROHIBITED FROM SELLING OR PRODUCT SAMPLING ANY FOOD OR BEVERAGE PRODUCTS WITHOUT WRITTEN PERMIT FROM THE EXPO CENTER.**

**CONTACT – EXPO MANAGER BY AUGUST 1, 2024, TO REQUEST PERMISSION FOR PACKAGED FOOD/BEVERAGE SALES OR SAMPLING. 262-548-7202 waukeshaexpo@waukeshacounty.gov**

**Would you like to donate merchandise or a gift certificate to our silent auction, it is tax deductible.**

 \_\_\_\_\_\_YES \_\_\_\_\_\_\_\_Not this year.

**HOTEL INFORMATION:** We have 1 Host Hotel this year. We ask that you book your rooms under our room block because we will get credit for each room booked toward our hotel bills for hosting judges. The blocks are as follows:

**HOST HOTEL INFORMATION:** **CUTOFF DATES FOR DISCOUNT 8/5/24**

**Milwaukee Marriott West:** W231N1600 Corporate Ct, Waukesha, WI, 53186 • 1-262-574-0888 Ask for Wisconsin Scottish room block.